



Thanks for your interest in listing assets on NotesDirect.com, the premier online trading platform for real estate notes and REO. This checklist outlines the process and items requested to complete the listing.

Assets Desired:

- Performing and non performing real estates notes in all states (except California)
- All property types including Residential, Commercial, Land & Mobiles with Land
- Documents have been recorded (Mortgage, Trust Deed, or Contract For Deed)
- Minimum of 30 days seasoning with one payment made (exceptions on a case-by-case basis)
- Compliant or exempt from Dodd-Frank and other applicable regulations

Step 1 - Sign the Transaction and Non Disclosure Agreement (NDA).

Step 2 - Provide Transaction Details. A sample spreadsheet of standard information can be downloaded through login at NotesDirect.com.

Step 3 - Provide Document Copies in PDF format. Standard documents include:

- Settlement or Closing Statement
- Promissory Note
- Recorded Mortgage, Deed of Trust, or Contract For Deed
- Prior Assignments, Note Endorsements/Allonge, or Modifications (if any)
- Other Applicable Documents (mobile home title, BK filings, etc.)
- Payment History
- Real Estate Tax Statement
- Property Insurance Declaration Page (except Land)
- Title Policy or Search
- Photo of Property, BPO or Appraisal

Step 4 - NotesDirect reviews transaction, confirms listing price, and adds asset to portal.

Step 5 - Seller views asset listings through sign-in at NotesDirect.com portal.

Step 6 - Investor/Buyer places an order to purchase through NotesDirect with closing/funding required within 10 calendar days. Closing documents facilitated by NotesDirect with settlement statement provided to seller for review.

Step 7 - Original documents exchanged for purchase price at closing.

We look forward to bringing you top dollar for your assets. Please email us at Support@NotesDirect.com or call 1.800.969.1200 x107 with any questions!